

New Member General Information

It's great to welcome you to Manningham Business Network Inc.(MBN). We trust the following information will assist you to get maximum value from your membership.

As soon as we can, we'd like to get you listed in the various places we promote all members' businesses including:-

1. The **MBN web site** (see information needed below)
2. Our **PowerPoint Slide show** used at all Business Connections (we use your logo and primary contact person's name)

To do this we need the following from you:

- a. Your business **logo** – in JPEG format - plus personal or team image if you would like this included on our website listing
- b. **Links** to your Facebook, Twitter and LinkedIn accounts if you have them
- c. Some **details** about your business. When someone *clicks on your logo* in the 'Members' section of our site, this information will appear in a new tab in the following format:



The screenshot shows a member profile for Peter Nash. It includes a profile picture, contact information (PO Box 6076, Wantirna VIC 3152, peter@absolutefacts.com.au, www.absolutefacts.com.au), and a section titled 'About Absolute Facts!' which describes the business as 'Private and Commercial Investigative & Information Services' and includes a tagline: 'Get The Absolute Facts..... Before It Is Too Late !'.

Please send this information direct to me at admin@mbn.asn.au as soon as you can so I can arrange to have the information uploaded.

Please remember to **register attendees** for all events so we can ensure our catering and set up is accurate. Our most up-to-date listing of events can always be found website.

1. Should you not be able to attend an event, please know that you are welcome to nominate a representative from your company to come in your place.
2. If after registering you find you are unable to attend, we ask you notify us (by email to admin@mbn.asn.au) to advise of a substitute or your apology.
3. At our meeting we have an **Information table**. Planet Wealth is welcome display your marketing materials/business cards. We will hold over business cards for future events etc., but cannot store brochures and flyers.

A very warm welcome to you, Ali – with my kind regards,
Elaine Dickson, President

Manningham Business Network Inc.

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